

## State University of New York at Albany

M E M O R A N D U M

TO: Prof. Winthrop Means, Chair  
Department of Geological Sciences

FROM: Warren F. Ilchman, Vice President for Research  
and Educational Development  
and  
Helen Desfosses, Associate Vice President for  
Research and Educational Development and Dean  
of Undergraduate Studies **HD**

DATE: 9 June 1982

SUBJECT: Evaluation of the B.S., M.S., and Ph.D. programs  
in Geological Sciences during Fall 1982

By vote of the Graduate Academic Council and the Undergraduate Academic Council, the B.S., M.S., and Ph.D. programs in Geological Sciences will be reviewed jointly during Fall 1982. That review process and guidelines for preparing the Self-Study document is described in the attached materials.

We believe that these joint program reviews will give the university a more accurate picture of our academic programs, their strengths, weaknesses and linkages. By substituting one review for two separate reviews from different years, a more rational and economic use of faculty and administrative resources should be realized and at least one artificial separation between undergraduate and graduate education removed.

→ Please plan to submit 6 copies of a self-study document by October 1, 1982 and build this assignment into the department's upcoming schedule of activities.

✓ Before August, 1982, please forward a list of scholars in your discipline which your department feels are qualified to serve as evaluators. Please identify them as to whether each would be better qualified to examine the undergraduate or the graduate program in your departments. Preferably, we need a list of about five undergraduate reviewers and five graduate reviewers.

Prof. Winthrop Means  
Page 2  
June 9, 1982

Robert McFarland will assist your department, the two Councils, and their Review Committee with the specific operations of this joint review and you are encouraged to contact him with any questions about this review that you might have.

WFI:HD:RM/mp  
cc: Vice President DeLong